

City of Pawtucket Development Plan Review or Land Development Project Application

Incomplete applications will not be accepted.

If you have any questions, please call the Department of Planning and Redevelopment at (401) 724-5200 ext 430.

Application Instructions:

- All applications must be certified as complete by the Department of Planning and Redevelopment.
- Applicants will not be considered complete unless they include all required information listed in the checklist.
- Applications requiring Planning Commission review must be submitted no later than the 10th of the month prior to the scheduled Planning Commission meeting (e.g.. the 10th of January for the February meeting). Applications certified as complete less than 21 days prior to the next scheduled meeting will be scheduled for the subsequent Planning Commission meeting.
- Applicants may schedule a pre-application conference to review their proposal and for assistance in determining the type of review and applicable fee.
- All necessary utility, infrastructure, roadway, sidewalk, walkway and parking area improvements will be provided for the development by the applicant at their own expense.
- All improvements will be required to meet all applicable city requirements and standards.
- The applicant is required to pay all costs associated with the required advertising and mailing for any required public hearings and will be billed for all associated costs. Applications with outstanding application, notice, or review fees will not be considered. No decision will be recorded prior to the payment of outstanding advertising and mailing costs.
- Applications are subject to the following fees:

Development Plan Review	Land Development Project
Administrative: <ul style="list-style-type: none"> ● 1-2 residential units \$50 ● New commercial/industrial construction up to 10,000 s.f.: \$50 ● Additions between 500-999 s.f.: \$50 ● Accessory structures over 1,000 s.f.: \$50 ● 3-6 residential units: \$300 ● 7-9 residential units: \$500 	Minor: \$200
Formal: <ul style="list-style-type: none"> ● ● 10+ residential units: \$1,000 ● Commercial additions over 1,000 s.f.: \$300 ● New commercial development 10,000-20,000 square feet: \$500 ● New commercial development 20,000 square feet or more: \$1,000 	Major: \$200

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Provide the following information:

Applicant's Name: _____

Address: _____

Telephone: __ (____) _____ - _____

Email: _____

Owner's Name (if different): _____

Owner's Signature authorizing development restriction and certifying application contents as correct:

Address: _____

Telephone: __ (____) _____ - _____

Email: _____

Applicants requesting that their correspondence be through a representative must provide contact information below:

Representative's Name: _____

Address: _____

Telephone: __ (____) _____ - _____

Email: _____

Location of Premises: _____

(number) (street name)

Assessor's Plat: _____ Lot: _____

Please submit an additional copy of this form for each additional lot.

Please provide a name for your proposed development: _____

Is the property located in a Historic District? ___Yes ___No

Current Use of Premises: _____

Proposed use of premises (include size of building or addition & number of units): _____

This box for City Staff use only:	
Application Type	___ Administrative ___ Formal ___ Minor ___ Major
Dates Received:	_____ By: _____
Dates Certified Complete:	_____ By: _____
Master Plan CPC:	_____ Action: ___ Approve ___ Deny ___ Other
TRC Meetings:	_____ Recommendation: ___ Approve ___ Deny ___ Other
Preliminary:	_____ Action: ___ Approve ___ Deny ___ Other
Final:	_____ Action: ___ Approve ___ Deny ___ Other
Approved Development Plan Recording Date:	_____